



# Friends for Sight

## Optometric Technician and Vision Outreach

---

### Description

**Compensation Type:** Annual salary

**Job Type:** Full Time/ Hybrid (remote and in-person)

**Pay Range:** 45,000 - 54,000

**Organization's Mission:** Friends for Sight is a nonprofit organization committed to preventing blindness and improving sight for individuals in Utah and the Intermountain West. We provide free vision screenings, prescription eyeglasses, and other sight-saving services to individuals who otherwise would not have access to them.

**Position Summary:** Friends for Sight is seeking an Optometric Technician and Vision Outreach specialist to join our team. The ideal candidate will be fluent in Spanish and English, have experience as an Optometric Technician, and a passion for providing vision services to underserved communities. In this role, you will report to the Executive Director, work closely with the Vision Outreach Director, support our clinics and outreach events, and be responsible for expanding our services to under-resourced areas of Utah.

### Primary Responsibilities:

- Perform a variety of duties within vision clinic and office including but not limited to assessing patient applications and eligibility, triaging, scheduling appointments, and coordinating with community partners, school districts, etc.
- Conduct preliminary ocular testing including all pretests such as but not limited to: lensometry, autorefractometry, tonometry, topography, OCT and visual fields;
- Maintain accurate documentation of patient care, condition, concerns and medical history;
- Review patient information and/or prescriptions carefully; identify special needs;
- Assist patients with eyeglass frame styling, measurements, adjusting and small repairs;
- Understanding of ocular terminology and diseases and knowledge of ocular abbreviations;
- Travel to partner locations, clinics, and events locally and across various areas of the State;
  
- Assist with the planning and implementation of SightFest events;
- Develop relationships with rural Utah communities to expand access to vision services;
- Provide interpretation services for Spanish-speaking patients when possible;
- Collaborate with staff to develop and implement program goals, strategies, and metrics

**Desired Qualifications:**

- Certification or worked as an Optometric or Ophthalmic Technician for 1 year. Or completion of a training program approved by the Accreditation Council on Optometric Education;
- Applicants fluent in Spanish and English are preferred;
- Experience working with underserved populations and communities;
- Strong organizational skills and attention to detail;
- Ability to work independently and as part of a team;
- Proficiency with Microsoft Office and experience working with electronic medical records.

**Benefits / Why Work with Us:** Join our team and make a difference in the lives of individuals in need of vision services. Friends for Sight offers a comprehensive benefits package, including paid time off, holiday pay, health insurance, and a Roth RIA match up to 3% of pay.

**How to Apply:** Email resume to Executive Director, Jamie Justice with a brief statement about why you're interested in the position.

**Location:** (Main Location) 6715 South 1300 East Suite 250, Salt Lake City, Utah

**Organization Website:** [Visit website](#)

**Contact:** Jamie Justice

**Email:** [jamiejustice@friendsforsight.org](mailto:jamiejustice@friendsforsight.org)

**Phone:** 8015242020